

Konocti Youth Soccer League Inc.
P.O. BOX 1578
Lakeport, CA 95453

ARTICLES AND BY-LAWS

Adopted December 2017 & supersedes any prior Articles & By-Laws

ARTICLE I - NAME OF ORGANIZATION

This non-profit organization shall be known as the Konocti Youth Soccer League Inc., hereafter referred to as the KYSL.

ARTICLE II - PURPOSE

- a. This corporation is a non-profit, public benefit corporation and is not organized for the private gain of any person. It is organized under the Non- profit Public Benefit Corporation Law for charitable purposes.
- b. The purpose of the KYSL shall be to develop, promote, and administer the game of soccer, among youth without regard to race, religion, color, creed, sex, national origin or playing ability.

ARTICLE III - AREA

The area shall consist of Lake County California and adjacent un-incorporated areas.

ARTICLE IV - COLORS

The representative colors of the KYSL shall be royal blue and white.

ARTICLE V – AFFILIATION & MEMBERSHIP

- a) The KYSL shall be affiliated and comply with the authority of the California Youth Soccer Association hereafter referred to as the Cal North or CYSA, insofar as said authority does not conflict with federal or state authority.
- b) The KYSL may also affiliate with other youth organizations or youth soccer organizations who are not in conflict with the KYSL stated concepts.

- c) Membership in this league shall be by registered family.
- d) All member families, their players, coaches, parents and referees shall abide by the Articles, By-Laws, Rules & Regulations, and Code of Conduct with which this league is affiliated.

ARTICLE VI - AUTHORITY

The KYSL shall be governed by its Articles, By-Laws, Rules of Play, Policies and Procedures, except when the Rules of Play are superseded by those of affiliated organizations with the approval of the Board of Directors.

ARTICLE VII – Governing Authority

The governing authority of the KYSL, whose powers shall be delegated in the Articles and By-Laws, shall be vested with the Directors of KYSL.

Section 1. The governing body, hereafter to be known as the Board of Directors, shall be composed of no more than 16 members. No board meeting may be held without a quorum of 2/3rds voting board members being present. Any position that is deemed a paid position by the Board of Directors, forfeits voting rights.

The Board of Directors shall be comprised of at least:

1. President - Executive Director
2. Vice-President - Executive Director
3. Treasurer - Executive Director
4. Secretary - Executive Director
5. Registrar - Executive Director
6. Director - Volunteer Coordinator
7. Director - Fields
8. Director - Equipment
9. Director(s) - Area Representatives of Teams Div. V
10. Director - Scheduling & Publicity
11. Director - Referees
12. Director(s) - Fundraising & Sponsorship

13. Immediate Past President

Section 2. Additional Board of Directors shall be identified in the Policies and Procedures of KYSL. Changes shall be consistent with Article XIII.

Section 3. The Board of Directors shall be responsible for, and have sole authority upon, the casting of a minimum of 2/3rds voting members votes, unless positions are vacant. In this case the default is a 2/3rds vote of the remaining Directors., to:

- a. Ensure that KYSL operates within the framework of the Articles, By-Laws and Policies and Procedures.
- b. Decide all matters of policy.
- c. Create committees; decide matters of finance and have yearly audits conducted; impose dues and/or fees and fines as, in their opinion, are required to operate the KYSL.
- d. Adopt and publish a "Schedule of Play"
- e. Promote and publish "Rules of Play" annually. The "Rules of Play" will specifically outline rules of play, conduct and other game procedures.
- f. As necessary, make temporary rules or regulations for specific cases or occasions which are not provided for in the Articles, By-Laws, Rules of Play, or Policies and Procedures but which are deemed necessary to carry out the objectives of the KYSL.
- g. Amend or revoke the "Schedule of Play."
- h. Remove officers, members, coaches and assistant coaches with due cause.
- i. Hold sole responsibility for interpreting and enforcing the Articles, By-Laws, Rules of Play, Code of Conduct and Policies and Procedures for KYSL.
- j. Act upon any motion made and passed within thirty (30) days.

Section 4. The Executive Directors shall meet from time to time upon the

call of the President, but not less than once each month for the purpose of carrying out approved league business. The Board of Directors shall meet from time to time upon the call of the President, but not less than once every three months. Meetings shall be held in such a place as to accommodate membership attendance.

Section 5. For the purpose of transacting business, 2/3rds votes must be cast by the Board of Directors as set down by Article VII with a simple affirmative majority of the votes cast being necessary to carry any motion. Exception: If there are Vacant positions a majority vote of the remaining Directors may be cast.

Section 6. KYSL Board members shall conduct themselves in an orderly and professional manner, or they will be subjected to disciplinary action up to and including ejection from the Board based upon a decision rendered by a two-thirds vote of the Board of Directors.

Section 7. The Board of Directors shall have the right and authority to eject [use a red card] to suspend, bar completely, or otherwise discipline, any team, player, coach, manager, team assistant, league official, parent/guardian or any other person associated with the operation of this league from any member, team or organization.

ARTICLE VIII - ELECTIONS, INSTALLATION TO OFFICE, TERM OF OFFICE, ABSENCE OR BOARD MEMBER CONFLICT OF INTEREST

Section 1. Each of the Board of Directors shall be elected no later than December 31.

Section 2. Nominating: The Board shall appoint new members. It shall be the duty of the Board to present a list of candidates before the Board of Directors at the December General Meeting.

Section 3. Additional nominations may be made from the floor at the election. Persons placing a name in nomination must have the nominee's prior consent to do so.

Section 4. At the "December General Meeting" each Director shall have one (1) vote for each director to be elected but may cast only

one (1) vote for any one (1) candidate. Those candidates receiving the highest number of votes shall be elected to the Board of Directors.

Section 5. Candidates shall be introduced by the President and a short statement, not to exceed two (2) minutes, would be desired.

Section 6. All Directors shall be elected for a period of one (1) full calendar year, and there will be no limit to the number of consecutive terms which any officer may serve in any position.

Section 7. Any vacancy on the Board of Directors, occurring during the year, shall be appointed by the Board of Director by majority vote. Duration of the office shall be for the remainder of the period indicated in Article VIII, Section 6.

Section 8. If, in the opinion of the Board of Directors, there arises any circumstances where there is any possibility of conflict of interest whereby a Director is directly involved in a protest, or other matters, that Director shall disqualify himself/herself from any such hearing.

Section 9. Directors who are paid for their directorship duties shall forfeit voting privileges on all business brought before the Board of Directors.

ARTICLE IX - DUTIES OF OFFICERS

1. President – (Executive Director) The President shall preside at all meetings of the members of the Board of Directors. The President shall, in general, perform all the duties incident to the Office of the President and such other duties as may be prescribed by the Board of Directors. The President shall attend the California Youth Soccer Association quarterly meetings (District V) and shall report to the Board the goings-on of CYSA local chapter. He/she shall represent KYSL and its Board of Directors and act in their behalf. Details of this position are outlined in the position description.
2. Vice-President – (Executive Director) In the absence of the President or in the event of his/her inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting shall have the powers and be subject to all the restrictions upon the President. The Vice-President shall perform such other duties as may from time to time be assigned by the President or by the Board of Directors and shall be the District V representative for Division V play. Details of this position are outlined in the position description.
3. Treasurer – (Executive Director) The Treasurer shall keep an accurate account of all receipts and disbursements and will report all financial activity to the Board at regular intervals. The Treasurer shall ensure that bills are paid promptly and that the monthly bank statements are reconciled. Details of this position are outlined in the position description.

4. Secretary – (Executive Director) The Secretary shall keep an accurate account of the minutes of each Board meeting and distributing copies of the minutes to each Director. The Secretary will convey to the Board any correspondence addressed to the KYSL and will respond as may be prescribed by the Board. The Secretary shall also publish and distribute information necessary to the league constituents as directed by the Board. Secretary shall secure all field permits and insurance coverage for each season. Details of this position are outlined in the position description.
5. Registrar – (Executive Director) The Registrar oversees holding public registrations and performing all registration procedures as directed by Cal North. Details of this position are outlined in the position description.
6. Director – Volunteer Coordinator – The Volunteer Coordinator Director has the overall responsibility for recruitment and coordination of all volunteers (except coaches) to assist in KYSL operations as required. Details of this position are outlined in the position description.
7. Director - Fields –The Fields Director shall arrange for fields to be set up, taken down and to maintain equipment necessary to care for fields. Details of this position are outlined in the position description.
8. Director - Equipment – The Equipment Director shall purchase and distribute equipment to league officials for practice and games and shall order and distribute awards to teams, coaches and others. Details of this position are outlined in the position description.
9. Director(s) - Area Representative – The Area Representative Director will secure quality coaches and assistant coaches for each recreational team and oversee rostering of players. This officer may be asked to perform additional duties, such as organizing a coach's clinic, or dispersing information to the coaches, etc. Details of this position are outlined in the position description.
10. Director - Scheduling & Publicity – The Scheduling & Publicity Director oversee scheduling times and dates for all teams in each division on the various fields. This officer is charged with publicity to promote KYSL through internet pages, websites, newspapers, radios and all other media approved by the Board of Directors. Details of this position are outlined in the position description.

11. Director - Referees – The Referees Director shall secure a network of referees and schedule them for all league games. This officer's duties may include offering a referee's clinic for all referees and securing payment for their work. Details of this position are outlined in the position description.
12. Director - Fundraising & Sponsorship – The Fundraising & Sponsorship Director shall work with local organizations and businesses to arrange donations, gifts or discounts beneficial to the league membership. Details of this position are outlined in the position description.
13. Immediate Past - President: This officer shall be a non-elected position filled by the immediate past president of KYSL. He/she shall be responsible for providing liaison information that the Board of Directors may find useful. The Immediate Past President shall have voting privileges except if he/she holds concurrent offices at either the District or State level. Details of this position are outlined in the position description.

ARTICLE X - COACHES AND ASSISTANT COACHES

Section 1. The teams will operate under the supervision of the Board of Directors, team coaches and assistant coaches. Coaches & assistant coaches will be approved by Area Representatives with final authority resting with the Board of Directors

Section 2. Coaches and assistant coaches will be responsible for:

- a. The training of team players to play the game of soccer.
- b. The conduct of the team, its players and their parents.
- c. Accepting the position of coach or assistant coach with the understanding that they will serve in this capacity, and as a member of the KYSL, for an entire seasonal year of play.

Section 3. Coaches will be responsible for communication between area representatives, coaches, team players and parents.

Section 4. Coaches and assistant coaches will be responsible for additional duties as determined and communicated by the Board of Directors from time to time.

Section 5. The Vice-President will oversee competitive teams & will organize try-outs prior to player placement on a team.

ARTICLE XI - REMOVAL, VACANCIES AND RESIGNATION OF DIRECTORS

Section 1. Any Director may be removed from office by a two-thirds vote of the entire Board of Directors.

Section 2. Any Director who absents himself/herself from two (2) or more Board meetings may be removed from his/her office by a majority vote of the Board of Directors. Exceptions include illness, working or excused.

Section 3. Resignation from office shall be in writing and shall be presented to the Board of Directors.

Section 4. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be appointed by the Board of Directors by a majority vote for the unexpired portion of the term.

ARTICLE XII - AMENDMENTS TO THE ARTICLES, BY- LAWS, RULES OF PLAY AND/OR PROCEDURES

Section 1. Amendments to the Articles and/or By-Laws of the KYSL shall be presented and voted on at the December General Meeting.

Section 2. Amendments to the Policies and Procedures, Rules of Play, or Position Description may be presented and voted on at a December General Meeting or a Special General Meeting or at a Board of Directors monthly meeting.

Section 3. Notice of intended alterations or amendments shall be delivered to the Secretary in writing. Notice of amendments to the Articles and Bylaw's shall be mailed to the Directors prior to the December General Meeting.

Section 4. An amendment to the Articles and By-Laws shall be deemed adopted by an affirmative vote of 2/3 of the voting members present at the December General Meeting. An amendment to the Rules of Play, Policies and Procedures, and Position Descriptions shall be deemed adopted by an affirmative vote of 2/3 of the voting members present at the December General Meeting or a Special General Meeting or at a Board of Directors monthly meeting.

ARTICLE XIII - PARLIAMENTARY AUTHORITY

Section 1. Order of Business shall be:

- a. Roll call of Directors present.
- b. Minutes of previous meeting read and approved.
- c. Correspondence of communications/calendar updates.
- d. Unfinished business / special committee reports.
- e. Director's routine reports.
- f. New business
- g. Adjournment

Section 2. Roberts Rules of Order shall govern the proceedings of all meetings and committees of the KYSL, except as herein otherwise provided.

Section 3. Privilege of Debate - A member shall have the privilege of debating each issue for a period of two (2) minutes only. The President will have the authority to table an issue for no more than two consecutive meetings.

ARTICLE IV - LACK OF KNOWLEDGE OF THE RULES

A plea of ignorance of the Articles, By-Laws, Rules of Play, Procedures, or Position Descriptions approved and published by the Board of Directors is not valid; violators may expect appropriate disciplinary action by the Board of Directors.

It shall be presumed that all members are aware of the provisions of the Articles, By-Laws, Rules of Play, Procedures and Position Descriptions published by the Board of Directors of this League.

ARTICLE XV - CONTRACTS, CHECKS, DEPOSITS AND FUNDS

Section 1. **CONTRACTS:** The Board of Directors may authorize the President of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation and such authority may be general or confined to specific instances.

Section 2. **CHECKS, DRAFTS, ETC.:** All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the corporation, shall be signed by the President, **or** Vice-President and the Treasurer or one (1) alternate **executive** Director. Two (2) signatures of the aforementioned Directors are required. All checks shall have a stub or vouchers, explaining expenditures.

Section 3. **DEPOSITS:** All funds of the league shall be deposited from time to time to the credit of the league in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 4: **GIFTS:** The Board of Directors may accept on behalf of the league any contribution, gift, bequest, or device for the general purposes or for any special purpose of the league.

Section 5. Any Director may be entrusted with the needed funds for KYSL activities or business. All payments and disbursements shall be represented by a receipt for said expenditures.

ARTICLE XVI - BOOKS AND RECORDS

Section 1. The league shall keep correct and complete books of account and shall also keep minutes of the proceedings of its members, Board of Directors, and committees having any of the authority of the Board of Directors, and shall keep at a designated storage facility. All books and records of the corporation may be inspected by any Director or for any proper purpose at any reasonable time.

ARTICLE XVIII MAILING ADDRESS

The name and address in the State of California of this league's agent for service of process is:

Current President (see annually published roster for name and address)
Or KYSL
PO Box 1578
Lakeport, CA 95453
www.konoctisoccer.com

ARTICLE XIV - INTERNAL REVENUE CODE

This league is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

No substantial part of the activities of this league shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the league shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

ARTICLE XIX - DISSOLUTION

The property of this league is irrevocably dedicated to charitable purposes and no part of the net income or assets of this league shall ever ensure to the benefit of any Director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the league, its assets remaining after payment, or provisions for payment, of all debts and liabilities of this league shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.